



MUNICIPAL INFRACTION CITATION
STORY COUNTY SHERIFF'S OFFICE
CASE NUMBER: _____



THE CITY OF _____, IOWA, PLAINTIFF, VS.

NAME: _____
Defendant, Last First Middle

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

DOB: ____/____/____ Mo. Day Year Race Sex Height Weight

The undersigned states that on or about ____/____/____ at ____ AM/PM, at

_____ defendant did unlawfully
_____ Location

In violation of _____ Municipal Code Section _____
City Name

1st Offence 2nd and subsequent offenses

To admit above charges against you, you must pay civil penalty of \$_____ and court costs of \$95.00 for a total of \$_____ by _____ to the Clerk of Court, 515 Clark, Ames, IA. To deny above charge against you, you must appear in **Story County District Court, 515 Clark Avenue, Ames IA, at 8:30 a.m.** on _____ in order to enter a plea. If the Court enters a judgement, a civil penalty may be imposed and additional court costs ordered. If you fail to take action above or fail to appear in court without good cause, judgement can be entered against you and you may be ordered to pay the penalty and court costs. You may be cited for civil contempt for failure to obey the courts orders, which is punishable by a fine or a jail term.

Date Officer/City Official Badge Number
ACCEPTANCE OF SERVICE:

Defendant's Signature

I hereby state that I did serve this citation on the above named defendant at the time and place above stated.

Date Officer/City Official Badge Number
Subscribed and sworn to me on this _____ day of _____, _____

Notary

Unless you obtain an exemption from the court, you must register through the Iowa Judicial Branch website at <https://www.iowacourts.state.ia.us/Efile> and obtain a log in and password for the purposes of filing and viewing documents on your case and of receiving service and notices from the court. For general rules and information on electronic filing, refer to the Iowa Court Rules, Chapter 16, pertaining to the use of the Electronic Document Management System: <https://www.iowacourts.state.ia.us/Efile>. For court rules on the protection of personal privacy in court filings, refer to Division VI of Iowa Court Rules, Chapter 16: <https://www.iowacourts.state.ia.us/Efile>

If you require the assistance of auxiliary aids or services to participate in court because of a disability, immediately call your district ADA coordinator or call 641-421-0990. If you are hearing impaired, call Relay Iowa TTY at 1-800-735-2942.

Copies to Court, Defendant, Officer



RE: ISU Home Football Games and Slater Traffic/Municipal citations

From Leanna J. Ellis <LEllis@storycountyiowa.gov>

Date Tue 10/1/2024 12:08 PM

To Taylor Christensen <SlaterMayorTaylor@outlook.com>

Cc Jordan R. Lentz <JLentz@storycountyiowa.gov>

1 attachments (623 KB)

MUNICIPAL INFRACTION CITATION.pdf;

I'm glad things went smoothly! I wish I had better news for you regarding this weekend. Not only are we at minimum staffing on patrol Saturday evening (only 2 for the county), but we have at least two requests for contracted overtime that we may not be able to fill. 😞 I will let the shift know of the request for traffic control, but I can't guarantee they will be available.

Side bar.... Reference the municipal ordinances, I did get our form updated to reflect the correct court fee amount (attached). Did you have any further conversation with the council regarding the direction you are going on this?

Have a great rest of your week!!!

Lt. Leanna Ellis

Field Services Commander

Story County Sheriff's Office

1315 S. B Ave. Nevada, IA 50201

PH: (515)382-6566 FAX: (515)382-7479

Direct Line: (515)382-7474

lellis@storycountyiowa.gov

FBINA Session 263

From: Taylor Christensen <SlaterMayorTaylor@outlook.com>

Sent: Tuesday, October 1, 2024 8:54 AM

To: Leanna J. Ellis <LEllis@storycountyiowa.gov>

Subject: Re: ISU Home Football Games and Slater Traffic/Municipal citations

[External Sender - Please Use Caution]

Leanna,

I'm delayed in getting this email to you.

Wanted to send a THANK YOU to you and the Sheriffs Office! The deputies did an outstanding job in Slater on 09/21 directing traffic and keeping things moving through town. The City of Slater is grateful to you all.

I know Highway 69 is now open in Story County now, however with it closed north of Ankeny, we do still anticipate many coming from Ankeny to choose Slater route for the football game. Especially now

that the word is out that Slater and Story County have a nice flow on traffic! 😊 If possible, we would appreciate your support again this coming week and other home games when possible.

Thank you for the partnership!
Taylor

Taylor Christensen
Mayor
515-371-5700



From: Leanna J. Ellis <LEllis@storycountyiowa.gov>
Sent: Tuesday, September 10, 2024 3:26 PM
To: Taylor Christensen <SlaterMayorTaylor@outlook.com>
Subject: RE: ISU Home Football Games and Slater Traffic/Municipal citations

Reference the game on September 21... as of today, we have full staffing that afternoon. Barring any unforeseen emergency, we will have a car at Hwy 210 and 510th to assist with traffic. You may also consider some barricades/signs on the side streets for local traffic only if you have those available. Just a thought. Hopefully Hwy 69 gets opened back up soon!!!

Reference the question that came up about writing municipal citations in TRACS, I followed up with the DOT (TRACS) and the Clerk of Court:

If the city has a municipal ordinance that they want enforced, it may be written and filed through TRACS if it is a criminal code. Refer to your city attorney to determine if the violation is a civil infraction or a criminal charge; *the code needs to be specific*.

If you have criminal citations you want written, you can identify which ones you would like entered into TRACS. You would provide those to the Clerk of Court for entry. Once that is done, you would let us know, and I could ask the DOT to push those to us within Tracs. We would then have a local option for Slater to write under that ordinance. (Please keep in mind that the Sheriff's Office maintains discretion on charging.) The citation goes to the Clerk of Court and they set up a case, just as they would for a state charge. If the subject pleads not guilty, they would link in your City Attorney and it would be up to them to prosecute the case.

Municipal Civil infractions are a different case. The City of Slater/city attorney would have to manually e-file the citation and pay a \$95 fee up front. The city attorney again is responsible for the prosecution of the case. I attached the information I had previously provided, as that stands for infractions. I did learn that the filing fee increased to \$95, so we need to update that at the citation for court costs.

Please don't hesitate to reach out if you have any further questions.
Have a great rest of your week!!!

Lt. Leanna Ellis

Field Services Commander
Story County Sheriff's Office
1315 S. B Ave. Nevada, IA 50201
PH: (515)382-6566 FAX: (515)382-7479
Direct Line: (515)382-7474
lellis@storycountyiowa.gov
FBINA Session 263

From: Leanna J. Ellis <LEllis@storycountyiowa.gov>
Sent: Tuesday, September 10, 2024 7:25 AM
To: Taylor Christensen <SlaterMayorTaylor@outlook.com>
Subject: Re: ISU Home Football Games and Slater Traffic

Good morning, Taylor! I have a meeting this morning, but once I get to the office this afternoon, I'll check scheduling and get back to you reference football traffic.

I will also follow up regarding the municipal ordinance questions you had for Deputy Lentz at the council meeting.

Sounds like the perception at the meeting last night was that you've tried contacting me, but I have not been responsive. Had you sent an email or voicemail previous to the one you sent last night? I just want to make sure I didn't miss something. 🤔

More soon... have a good day!!!
Leanna

Sent from my iPhone

On Sep 9, 2024, at 5:01 PM, Taylor Christensen <SlaterMayorTaylor@outlook.com> wrote:

[External Sender - Please Use Caution]

Hello Lt. Ellis,

Hope you are doing well.

I am reaching out to see if you could look into some potential traffic control/support for Slater. With Highway 69 closed currently, we are seeing a significant increase in traffic through Slater prior to and after the home ISU football games. Prior to the games it seems that traffic is scattered around enough that it isn't creating any larger congestion or concerns. However, after the games the traffic flow seems to be consistent and long lasting. Because of this, we have seen an increase in people leaving R38/Linn St, and proceeding down city streets at faster than preferred speeds to try and cut through town instead of through the R38/210 intersection. It is my hope that you could consider providing an officer to possibly direct traffic for a period of time post game to assist with the flow of traffic at this intersection.

If that is not an option, would you happen to have any other possible solutions that you could assist our town with to help alleviate this concern?

Thank you!
Taylor

Taylor Christensen
Mayor
515-371-5700
<Outlook-4srjhebe.jpg>

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